

Greers Ferry Lake

Special Events Permit Conditions

1. A Special Event application must be obtained, completed and submitted to the Operations Project Manager within 60 days of the event to allow for adequate coordination and scheduling. An application will describe the nature of the event, the starting and closing dates and times, the location or area desired for the event, and any other pertinent information. The approved application form is attached as Figure 4. All fishing tournaments and boat regattas that have significant impacts and involve more than 50 people will require a Special Event Permit. Limitations of the number of boats are specific to the areas of the lake in which they occur. Requests will not be approved in open recreation areas during a holiday time period. Please refer to Exhibit 1.

2. A non-refundable administrative fee of \$75.00 will be charged for each event. The \$75.00 fee is intended to recover the basic administrative costs the USACE incurs for issuing the permit. Interagency Access/Senior Pass or Golden Age/Golden Access Passport discounts do not apply.

a. In addition to the \$75.00 fee, a fee may be charged to recover costs incurred by the USACE in providing special benefits to an identifiable recipient in support of the special event, as determined by the Operations Project Manager. These costs will vary depending on the size and character of the event, but will include: direct and indirect personnel costs, including salaries and fringe benefits; physical overhead; vehicle costs; and other indirect costs, including material and supply costs, utilities and travel, etc.

b. In addition to the \$75.00 fee and the incurred cost recovery, if appropriate, events conducted for-profit will be assessed a fee of 2 percent of gross revenue, as consideration for the right to make a profit on government property. Revenue from vendor sales will be included in the gross revenue total for computation of the 2 percent fee for for-profit events. The event holder will provide documentation of gross revenue and payment of the 2 percent fee within 30 days following the event. The USACE may audit the event holder's records to verify accuracy. The government reserves the right to audit the event holder's records.

c. At the discretion of the Operations Project Manager, in-kind services may be accepted in lieu of these fees.

3. The land or facilities where the event was held will be fully restored to prior conditions by the event holder following the event in accordance with a timeframe determined by the Operations Project Manager, a performance bond may be required, prior to the event, to cover maintenance, damage and restoration costs for government resources and facilities. Performance bonds may be required for events conducted by non-profit organizations, if warranted.

4. Liability insurance for Special Events such as religious ceremonies, social ceremonies (weddings, etc), club fishing tournaments or family reunions that involve over 50 participants, liability insurance, obtained by the event holder, that names the United States Government as an additional insured in the minimum amount of \$1,000,000 for each event is mandatory.

5. For all non-motorized events, such as volleyball tournaments, foot races (running), canoe regattas, etc., when the expected group is over 50 participants, liability insurance, obtained by the event holder,

that names the United States Government as an additional insured in the minimum amount of \$1,000,000 for each event, is mandatory.

6. For all Special Events involving mechanical apparatus, such as boats, personal watercraft, motorcycles, bikes, etc., liability insurance, obtained by the event holder, that names the United States Government as an additional insured in the minimum amount of \$1,000,000 for each event, is mandatory.

7. Liability insurance may be required at any event, at the discretion of the Operations Project Manager, when there is an increased possibility for an accident or the activity has a high potential for involving other lake visitors.

8. Performance bond(s) and/or proof of liability insurance, if required, must be submitted within 60 days, prior to the start of the event. The United States shall not be responsible for damages to property or injury to persons which may arise from or be incidental to the conduct of the special event. The event holder will be responsible for health and safety requirements of participants.

9. Approval for vendor sales may be granted to the requesting event holder, only in the absence of a licensed concessionaire at the event site or the concessionaire's inability to support the needs of the proposed activity.

10. Collection of any fees by the event holder, in conjunction with the event, must be approved by the Operations Project Manager prior to issuance of the permit.

11. Admission to view the event must not be limited to membership of the sponsoring group, nor will any discrimination be made against a person because of race, color, religion, national origin, sex, age or disability in conducting activities. Permits will include the following condition relating to discrimination: "Admission to view the event will be open to the general public without discrimination on the grounds of race, color, religion, national origin sex, age, or disability. Participation in the event may be limited to members of the sponsoring group provided that the group does not unlawfully discriminate against participation in the event on grounds of race, color, religion, national origin, sex, age or disability. Request for special events citing "special circumstances" for participation requiring gender or age discrimination must be accompanied by an exceedingly persuasive justification. This may be appropriate for activities, such as contact sports and sports such as tennis, golf, or competitive swimming. Fishing tournaments do not qualify for discrimination based on gender."

12. A typical permit is attached as Figure 4. The conditions will vary depending on the requirements for the specific event; however, all applicable conditions should be included.

13. The Operations Project Manager has the authority to deny an event for any of the following reasons:

a. The proposed event is inconsistent with the project purposes and authorities.

b. The applicant has outstanding debts owed the USACE under terms and conditions of a prior event.

c. The applicant has failed to meet the terms and conditions of an event previously authorized by the USACE or misrepresented material information about previous events.

d. The Special Event application was not received in sufficient time for review, coordination, and scheduling prior to the onset of the proposed event.

e. The activity involves gambling or sexually oriented services, even if permitted under state law.

f. The use involves paramilitary training.

g. The event involves release, storage and/or disposal of hazardous substances.

h. The event condones discrimination.

i. The applicant refuses to agree to the permit conditions, fails to provide complete and accurate information regarding the proposed event, refuses to sign and accept a Special Event Permit, fails to provide acceptable proof of required insurance and/or performance bond or fails to pay required fees.

j. The event cannot be accommodated in the area desired by the applicant due to logistical, safety, environmental, legal, or operations concerns.

k. The event is perceived as having a purpose of promoting a political candidate's campaign (e.g., a rally, fund raiser, press conference, etc.). Otherwise, an event may not be denied on the basis of content or message.

14. All applicable area use fees apply. Each participant must have a valid area use permit or pass to use an area where fees are posted.

15. Enforcement of permit conditions will be in accordance with Title 36, Chapter III, Part 327 of the U.S. Code of Federal Regulations in its entirety; particularly, Part 327.21 Special Events, and Part 327.23 Recreation.

Figure 4

**SPECIAL EVENT APPLICATION
Greers Ferry Lake**

Please provide the following application information necessary to process your request (attach additional pages if necessary):

Organization: _____

Name: _____

Address/City/State/ZipCode: _____

Phone Number: _____ Alternate Phone Number: _____

E-mail: _____

Event Description/Lake: _____

Event Date: _____

Event Time: _____

Specific Location: _____

Number of Participants: _____

Number of additional people (spectators, visitors, volunteers): _____

Number of vehicles: _____

Number of vessels: _____

1. Are fees or donations to be collected from the public or participants?

If "yes," what are the amounts and for what purpose will they be assessed?

What are the expected gross revenues?

For what purpose will the collected funds be used?

2. Will the event involve vendors? If "yes," list each individually.

Yes No

3. How will access to and from the event area be controlled and non-participating vehicle and boat traffic be directed around or through the event area?

4. Will restricted access to the event be required? YES NO

If “yes,” what circumstances or conditions of the event require that access be restricted?

5. What are the time requirements for set-up and take-down for the event?

6. Will first-aid stations, ambulances, safety vessels, or other safety measures be required?
YES NO

If “yes,” what measures will be taken to provide the needed services and equipment?

7. Will support equipment (i.e., buoys, temporary course markers, bleachers or traffic control devices) be required? YES NO

If “yes,” list the equipment and when they will be set up and taken down.

8. Will there be any storage requirements needed prior to or following the event?

9. Are permits from other governmental agencies required? If “yes,” list agencies and type of permits. YES NO

10. Will security measures be required for crowd or traffic control? If “yes,” what measures will be taken to ensure adequate public safety? YES NO

The Privacy Act of 1974 requires that each individual asked or required to furnish personal information be advised of the following:

Authority: 5 U.S.C. §552a.

Purpose: To provide a contact in connection with special event activities.

Routine Uses: Special Use Permit is issued under the direction of the U. S. Army Corps of Engineers. The names and addresses of those who obtain the Special Use Permit are not reported, but are kept on file at the project office to provide a point of contact in case of emergency. This information is not maintained alphabetically or by any other personal identifier. Disclosure of information is voluntary. Failure to provide the requested information will preclude issuance of a Special Use Permit.