

Subject: Length of Stay Policy in Russellville Project Office Campgrounds

1. The purpose of this policy is to provide equal and fair camping opportunities to the general public. The policy provides an opportunity for all campers to use the facilities provided regardless of the amount of leisure time they may have. The guidelines contained in paragraph 327.7(b) Title 36; Code of Federal Regulations was used as a basis for this policy.
2. Consistent with SWLR 1130-2-44, Duration of Visit Policy for Campers, the length of stay at all parks, or portions thereof, managed by the Russellville Project Office will be determined by their designation as either a low demand campground or a high demand campground.
3. The Guidelines for each category is as follows:
 - a. **LOW DEMAND CAMPGROUNDS:**
 - (1) Campers may be permitted two 14 day extensions.
 - (2) Campers may be required to move to another designated site/area upon approval of any camping extension.
 - (3) Campers must leave the campground after 42 days for 7 days and then may return to repeat the process.
 - b. **HIGH DEMAND CAMPGROUNDS:**
 - (1) Campers may be permitted only one 14 day extension from May 1st through September 15th.
 - (2) **Maumelle Park** is considered high demand **March 1st through October 31st** only one 14 day extension will be granted during this period.
 - (3) **Maumelle Park river side campsites in A, B F areas are limited to 14 days only no extensions – no exceptions 1 March – 31 September.**
 - (4) Campers will be required to move to another designated site/area upon approval of the camping extension.
 - (5) Campers must leave the campground after 28 days for 7 days and then may return to repeat the process.
4. The following campground designations will apply for parks managed by the Russellville Project Office:
 - a. **LOW DEMAND CAMPGROUNDS:**
 - (1) Dardanelle Field Office: Riverview, Spadra, Delaware, and Cane Creek Parks.
 - (2) Ozark Field Office: Citadel Bluff, Vine Prairie, Clear Creek, and River Ridge Parks.
 - (3) Toad Suck Ferry Field Office: Cypress Creek, Cherokee, and Sequoia Parks.
 - b. **HIGH DEMAND CAMPGROUNDS:**
 - (1) Dardanelle Field Office: Old Post, Piney Bay, and Shoal Bay Parks.

- (2) Ozark Field Office: Aux Arc and Springhill Parks.
 - (3) Toad Suck Ferry Field Office: Maumelle and Toad Suck Ferry Parks.
5. During the period of October 1st through March 31st, all project office campgrounds will be designated as low demand campgrounds except Maumelle Park.
 6. Extensions may be only granted up to the Thursday preceding Memorial, Independence, and Labor Day weekends.
 7. The approval of an extension does not guarantee a reservable site.
 8. The following procedure will serve as guidelines in the processing of extended camping permits:
 - a. Campers desiring an extension after their original 14-day period will make their request known to the contract park attendant or a ranger prior to the expiration of their original 14-day period. Any camper camping in excess of the 14 days will be required to have an extended camping permit.
 - b. Campers will complete and sign the Extended Camping Permit Application.
 - c. The application will be approved or disapproved by the Park Manager.
 9. Exemptions to the above stated guidelines will be considered only in unique or unusual circumstances. No extensions will be granted for personal convince. Examples to be given consideration would be serious illness, family death, and severe mechanical problems with recreational equipment, etc.
 10. Extensions on NRRS sites will be issued in accordance with the NRRS Operations Procedures Manual.
 11. The Park Manager will issue all camping extensions in accordance with this policy.

Mark A Milholland

Operations Manager,
Russellville Project Office

REQUEST FOR EXTENSION OF CAMPING STAY

To: Operations Manger
Russellville Project Office
Little Rock District, US Army Corps of Engineers

Today's Date: _____

Date of Arrival: _____

1. In accordance with the provisions of Title 36, Code of Federal Regulations Chapter III, 327.7 (b), a time extension is granted to:

_____ for _____ days at site number _____ in
(camper's name) (site)

_____ camping area at _____.
(park) (lake or project name)

2. The length of the extension beginning date being _____ and the
(beginning date)
ending date being _____.
(ending date)

3. The time extension (is granted) (is not granted) with the following provision:

- a. _____ Camper must relocate to site in **other section of choice** in same park.
- b. _____ Camper must relocate to **other site of choice** in same park.
- c. _____ Camper may remain on present site.
- d. _____ Camper must relocate to another park for a period of _____ days.

4. This time extension is granted with the provision that it can be revoked by the Park Manager at any time it is deemed necessary for proper management of the park and facilities. Extensions will not be granted for the week proceeding a holiday weekend, for a holiday period, or for other anticipated peak park use periods.

5. I understand and accept the above restrictions to this time extension.

Camper Signature

Date

Park Manager
(For Operations Manager)

Date