



DEPARTMENT OF THE ARMY
LITTLE ROCK DISTRICT, CORPS OF ENGINEERS
BEAVER PROJECT OFFICE
2260 NORTH SECOND STREET
ROGERS, ARKANSAS 72756

CESWL-OP-BV

November 28, 2023

MEMORANDUM FOR Beaver Lake Project Office Personnel

SUBJECT: Policy #2023-02, Appeal Process

1. REFERENCE: Beaver Lake Shoreline Management Plan (2018)
2. POLICY: It is the intent of this policy to provide clarification on operating procedures outlined in the 2018 Shoreline Management Plan (SMP) for Beaver Lake regarding the appeal process.
3. BACKGROUND: The current Beaver Lake SMP provides no guidance on the appeal process for members of the public to appeal decisions made by Beaver Lake Project Office Staff. SWL District 1130-2-48 policy for shoreline management states:
 - a. Shoreline use decisions may be appealed based on evidence of an administrative error to supervisory levels above that of the original decision. The appeal process will be afforded to individuals petitioning for shoreline use. Appeals may be forwarded to the Chief, Operations Division for a final decision. To request such an administrative appeal, an individual must submit a written request for action within ninety (90) days of the decision. The request should be accompanied by appropriate supporting documentation (letter, maps, diagrams, copies of correspondence, doctor's letters, etc.) and mailed to Commander, Little Rock District, U.S. Army Corps of Engineers, ATTN: Chief, Operations Division, P.O. Box 867, Little Rock, Arkansas 72203-0867.
4. GUIDANCE: Shoreline use decisions may be appealed to supervisory levels above that of the original decision. A written appeal including all supporting documentation (letters, maps, diagrams, copies of correspondence, doctor's letters, etc.) will be submitted to the Chief Ranger within 14 days of the original decision, beyond that the matter will be considered closed. The written decision of the Chief Ranger will be sent to the individual and will be final unless the individual brings forth new information. If new information is brought forth, an additional written appeal and all supporting documentation can be sent to the Operations Project Manager within 14 days for review. The decision of the Operations Project Manager will be final. Only appeals based on evidence of an administrative error will be entertained to the Chief, Operations division.

5. This policy shall be taken into consideration during the next revision of the Beaver Lake SMP and shall remain in full effect until notification of a change is made in writing.

End



Operations Project Manager
Beaver Lake Project Office