



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
LITTLE ROCK DISTRICT, CORPS OF ENGINEERS
POST OFFICE BOX 867
LITTLE ROCK, ARKANSAS 72203-0867
www.swl.usace.mil/

CESWL-SL (600)

17 August 2001

DISTRICT ENGINEER'S POLICY MEMORANDUM NO. 2001-07

SUBJECT: Children in the Workplace

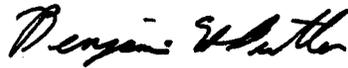
1. The Little Rock District supports its employees in fulfilling their family responsibilities, including an employee's desire to integrate their children into the U.S. Army Corps of Engineers larger "family." However, when bringing children into the workplace, prudence demands that careful consideration be given to safety, security, potential liability and distractions from our mission.
2. Children are generally prohibited from entering shops, equipment yards, industrial areas, construction sites, marine terminals and other areas where equipment, construction or industrial-type activities pose a hazard. Where children are allowed into the workplace, parents will exercise appropriate supervision to assure their safety and security, and to prevent their presence from distracting employees from their work.
3. There maybe instances where an employee is placed in a predicament that would require them to bring their children into the workplace. Those instances may include unexpected loss of day care, school closings and other unforeseen problems that may arise. The employee should coordinate with their supervisor to determine if it would be appropriate to bring their children to work with them. The supervisor must assess each case individually and determine if it would be feasible for the employee to have children in the workplace as a temporary measure until other childcare arrangements can be made.
4. When children are allowed in work areas that are open to the public, special care must be taken to assure that they neither create a disruption nor give the impression that their presence is impeding work or reducing our level of service to the public.

CESWL-SL (600)

SUBJECT: Children in the Workplace, Policy Memo, 2001-07

17 Aug 01

5. Supervisors at all levels will exercise discretion and good judgment to implement this policy.


BENJAMIN H. BUTLER
Colonel, Corps of Engineers
Commanding

DISTRIBUTION C