

Office Memorandum  
No. 1130-2-10

9 May 1985

Project Operations  
CAMPGROUND MANAGEMENT

1. Purpose. This memorandum provides policy and guidance to assure proper and consistent operation of campgrounds within the Little Rock District.
2. Applicability. This memorandum applies to all projects within the Little Rock District.
3. References:
  - a. SWDCO-R letter dated 30 April 1981 to Fort Worth District, subject: Restricting the visiting Public.
  - b. DAEN-CWO-R letter dated 4 October 1984, subject: Corps Policy on Utilization of Special Recreation User Fee (SRUF) Revenues.
  - c. SWDCO-R letter dated 28 November 1984, subject: same as b. above.
  - d. ER 1130-2-400.
  - e. ER 1130-2-404.
  - f. Title 36, CFR.
  - g. LRDOM 1125-2-6.
4. Objectives. It is the objective of the Little Rock District to provide quality outdoor recreation opportunities in a safe and healthful environment for project visitors through maximum sustained use of parks and related facilities while managing the natural resources and conserving them for public enjoyment in perpetuity.
5. Park Access.
  - a. Entrance gates or portable barricades may be utilized as required to control park visitation. If entrance gates are closed, park personnel will be available to allow authorized persons to enter or exit regardless of the hour. Campers with a valid fee permit will not be prohibited from entering the park unless justification is made for their removal and a fee permit refund is authorized.
  - b. Park visitors will not be prohibited from leaving the park at any hour of the day or night.

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6. Temporary Campsites.

a. Temporary campsites may be designated outside of the overflow area only during periods of peak holiday use, namely Memorial Day, 4 July, and Labor Day. Temporary sites will generally be used only on Friday, Saturday, Sunday, and Monday on long holiday weekends and will be designated by placing temporary tables at suitable locations inside the park entrance. The regular camping fee will be charged for use of the temporary campsites. As parks become full to capacity, visitors will be directed to other parks or to commercial campgrounds in the area where vacancies exist. Camping fees will not be charged for use of the overflow area.

b. The tables designating the temporary sites will be removed immediately after the holiday period, and camping will be permitted only at developed sites or, if they are full, in a designated overflow area.

7. Multi-User Sites.

a. A single-user unit is defined as the person or persons residing together in a single house, apartment, house trailer, or other type dwelling. Place of residency is the prime consideration in determining the number of single user units involved in a particular situation. For example, where parents are camping with their married children, who live at a different address, two single-user units are involved.

b. A multi-unit site must be able to accommodate at least two camping units and associated vehicles on the paved parking pad(s).

c. Each multi-unit site will be clearly marked with a sign or the table pedestal marked to identify the site as multi-unit camping only. These sites would be identified on park handout maps distributed to visitors.

d. Use of these designated sites will be restricted to multi-unit use only. All users should be on the site before the fees are collected. Payment should not be accepted for a user unit that is to arrive later.

e. A single unit may use only a part of the multi-unit site during periods of peak park use when other sites are not available. The user should be informed that it may be necessary for another party to share the site. If this is not acceptable, the user should be directed to an overflow area or another park with available single-user unit sites.

f. Multi-unit sites are not intended for group use such as scout troop camping trips. These groups should be directed to a group camping area.

8. User Fees at Multi-Unit Sites. During the fee collection period a fee will be collected from each single-user unit using a multi-unit site in accordance with the following guidance:

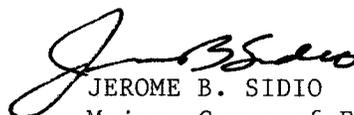
a. Two or more single-user units sharing the same single camping unit (tent, trailer, motor home, etc.) should be encouraged to use a single-user unit site, but they do qualify to use the multi-unit site if they do desire. Where only one camping unit is observed, only one fee will be collected, regardless of the number of persons or vehicles on the site. Golden Age or Golden Access discounts also apply to the single fee collected.

b. A single-user unit with two or more camping units (tent, trailer, motor home, etc.) and/or vehicles will not be permitted to use a multi-unit site for the sole purpose of accommodating their vehicles or equipment. These users will be directed to use two or more of the individual sites and pay fees accordingly.

c. Where two or more single-user units are using a multi-unit site in separate camping units (tent, trailer, motor home, etc.), each single-user unit using a separate camping unit will pay a fee. Separate user fee permits will be issued to each unit paying a fee. Golden Age or Golden Access discounts may apply to either or both fees.

d. If a question arises as to whether the group constitutes more than one single user unit, the statement of the visitor will be accepted as being correct. For definition purposes, a passenger automobile is not considered to be a camping unit.

FOR THE DISTRICT ENGINEER:



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DISTRIBUTION A