

MEMORANDUM FOR CESWL-ALL

SUBJECT: Appointment Memo No.04-05

Black Employment Program Manager

1. Lora McCaskill, from the Resource Management Office, has been appointed as Black Employment Program Manager.
2. Authority: 29 CFR and AR 690-12, Equal Employment Opportunity and Affirmative Action, dated 04 March 1988
3. Purpose: To serve as advisor to both management and employees on EEO matters related to Black Americans, providing advisory services; assisting in the preparation of periodic reports; assisting in the development, implementation and coordination of the EEO Plan of Action; attendance at Black Employment Conferences; and advise the Division Chiefs that are responsible for planning and coordinating activities for Black History Month Observance.
4. Period of Appointment: Indefinite.
5. Point of Contact: EEO Manger (501) 324-5534.

  
BENJAMIN H. BUTLER  
Colonel, EN  
Commanding

DISTRIBUTION  
To Appointee

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This supersedes Appointment Memorandum 03-12, dated 23 June 2003.